

User Manual

Handicap Creator 2011



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1. GETTING STARTED

Thank you for your interest in the **Handicap Creator 2011** application. In order to protect the integrity of the game, the RCGA has launched an annual licensing and certification process so Canadian golfers and golf courses can readily identify handicap software applications that properly calculate RCGA Handicap Factors.

Without an official RCGA Handicap Factor, players are ineligible to enter national or provincial amateur competitions. An RCGA Handicap Factor is only "official" when it has been calculated in accordance with the RCGA Handicap System and the golfer is a member in good standing of an RCGA/provincial golf association member "golf club" (with or without property).

RCGA certified handicap calculation applications are identified by the presence of the "RCGA Certified Handicap Software" logo on the packaging or main screen of the software.



The Royal Canadian Golf Association is the governing body that defines the rules under which golf will be played in Canada. Only a golf club or authorized golf association that issues and maintains RCGA Handicap Factors in full accordance with the RCGA Handicap System, as described in the <u>RCGA</u> <u>Handicap System Manual</u>, may use this software to generate RCGA Handicap Factors.

Golfsoft Software wishes that your golf club members will like using this user-friendly **Handicap Creator 2011** application and any other available software packages.

This *User Manual* will help you to familiarize yourself with **Handicap Creator 2011**. The dialog boxes and controls in this *User Manual* may appear different from the dialog boxes and controls that appear on your computer screen.

Please take a moment to familiarize yourself with the text conventions, terms, and controls used in this *User Manual*.

1.1 Text Conventions

The examples below explain the specially formatted text used in this User Manual.

- Dialog boxes and control names appear in bold type: Select Member dialog
- Keyboard key names appear in bold type: Home, End, Backspace, Tab
- Keyboard keys that must be pressed at the same time to perform a task appear in bold type with a plus (+) between the key names: Alt+H
- Drives appear as capital letters: drive C
- File names appear in italics with an initial capital letter: Setup.exe
- Command line statements appear in lower case bold type: a:\install
- Names of icons appear in bold type: My Computer icon
- Menu items, option buttons, and check boxes appear in bold type: **Programs**, **Accessories**, **Tournament** option, **Use 18-Hole Factor** check box

1.2 Terms

You can use either a single-button mouse or a multiple-button mouse with the **Alternate Shot** application. If you have a multiple-button mouse, the left mouse button is the primary mouse button, unless you have configured it differently. Any procedure that requires you to click the secondary button will refer to it as "the right mouse button."



If you have a single-button mouse, pressing the **Ctrl** key while clicking the mouse button is the same as clicking the right mouse button.

This User Manual uses the following terms.

Term	Meaning
Handicap Creator 2011	Name of application.
Press	Strike a key from the keyboard.
Туре	Strike a key from the keyboard to display text on the screen. Do not press the Enter key after entry is complete, unless instructed to do so.
Enter	Type the entry, then press the Enter key.
Point	Position the mouse pointer until the tip of the pointer rest on whatever you want to point to on the screen.
Click	Point, press and immediately release the left mouse button without moving the mouse.
Double-click	Point, press and immediately release the mouse button twice without moving the mouse.
Drag	Point and then hold down the mouse button as you move the mouse.
Choose	Click a command button. Click an item from a menu bar or dropdown menu.
Select	Click a command button. Click an item from a menu bar or dropdown menu. Click an option button to make a black dot appear. Click a check box to make an X appear. Click and item in a list box, then click OK , or double click and item in a list.
Clear	Click an option button to make the black dot disappear. Click a check box to make the X disappear.

In Windows, the terms *choose* and *select* have different and specific meanings. Selecting an item usually means mark it with the selection cursor, which can appear as a highlight, a dotted rectangle, or both. You also select *check boxes* and *option buttons* in dialogs. Selecting alone does not initiate an action.

You choose an item to carry out an action. For example, choosing a command button or menu item might open a dialog or carry out a command. You often need to select an item before you can choose it.

1.3 Controls

You can use a combination of mouse and keyboard techniques. For example, you could click an item to select it, and then press **Enter** from the keyboard to choose it. When a procedure in this *User Manual* says to choose an item, generally you can use whichever method you prefer.

This section gives basic information about controls and their functions. Throughout this *Guide*, the control name will be in bold type. For example, select **OK** or select **Courses Table** check box. The controls found in the **Handicap Creator 2011** application are similar, as shown below.

Button	<u>0</u> K	Menu Bar	E <u>xit A</u> dd <u>E</u> dit <u>D</u> elete <u>S</u> etup
Text Box		Frame	Long date
Combo Box	Hole-By-Hole 💌		•
Option Button	● <u>F</u> irst Name (John Smith)	Icon	W
Check Box	🔀 Courses Table	List Box	Apples Oranges
Spin Control	155		Bananas Pears

1.3.1 Button or Command Button

You choose a *command button* to initiate an action, such as carrying out or cancelling a command. Common command buttons are **OK** and **Cancel**. They are often located along the bottom or on the right side of the dialog.

A command button, followed by an ellipsis (...) or a double greater-than sign (>>) opens another dialog box.

Unavailable command buttons are dimmed. The currently selected button has a darker border than other buttons. You can choose the currently selected button, simply by pressing the **Enter** key.

To choose a command button, click the command button. Or press the **Tab** key until the button you want is selected, and then press the **Enter** key.

1.3.2 Text Box

You type information into a *text box*. When you move to an empty text box, an *insertion point* (a flashing vertical bar) appears. The text you type starts at the insertion point.

If the box you move to already contains text, and the text is highlighted, any text you type replaces it. You can also delete the existing text by pressing the **Delete** key or **Backspace** key.

To select text in a text box, drag the pointer across the text, or double-click a word to select one word at a time. Or press and hold down the **Shift** key while pressing an **Arrow** key.

1.3.3 Combo Box

A *combo box* appears initially as a rectangular box containing the current selection. When you select the down arrow in the square box at the right, a list of available choices appears. If there are more items than can fit in the box, scroll bars are provided.

To open a combo box and select an item:

- 1. Click the arrow at the right to see a list of available choices.
- 2. Click the up or down scroll arrow, if visible or drag the scroll box to move to the item you want to select.
- 3. Click the item.

1.3.4 Option Button

Option buttons represent a group of mutually exclusive options. You can select only one option at a time. If you already have one option selected, your current selection replaces it. The option buttons are, generally enclosed in a frame. The selected option button contains a black dot. Names of unavailable options are dimmed.

To select an option button, click the option button.



1.3.5 Check Box

A *check box* means you can select or clear an option. You can select as many check-box options as needed. When a check box is selected, it contains an X. Names of unavailable options are dimmed. To select or clear check boxes, click the check box.

1.3.6 Spin Control

The *spin control* is a control that works with another control, such as a text box to increment and decrement values. It can also, scroll back and forth through a range of values or a list of items.

To continue to increment the value, click the up (or right) arrow of the spin control and hold down the mouse button, then release the mouse button when the desired value is displayed. Likewise, repeat the latter by clicking the down (or left) arrow to decrement the value. If a flashing vertical bar appears when you drag the mouse cursor over the area left of the up (or right) and down (or left) arrows, the control contains a text box. If the area is highlighted or selected you can change the value or list with the up and down (or left and right) arrow keys from the keyboard.

1.3.7 Menu Bar

The *menu bar* contains a list of menu items. Some commands carry out an action immediately; others display a dialog so that you can select options, or a dropdown menu. Dimmed menu items are unavailable.

A menu item followed by an ellipsis (...) opens another dialog.

1.3.8 Frame

A *frame* groups the controls together. The name of the frame usually describes the group of controls.

1.3.9 Icon

Icons are small pictures that represent something. For example, the icon in the previous illustration represents a male. Some icons act as a command button.

1.3.10 List Box

A *list box* displays a list of choices. If there are more choices than can fit in the box, scroll bars are provided so you can move quickly through the list. Some list boxes are accompanied with a text box. If you type a letter in the text box the list box scrolls to match the letter you type.

Usually, you can select only one item in a list box. There are some cases when you can select more than one item.

To select a single item from a list box:

- Use the method as described above or
- Click the scroll arrows until the item you want to select appears in the list
- Click the item, and then choose the appropriate command button or double-click the item to select it and complete the command all in one step.

To select multiple sequential items in a list, click the first item you want to select, and then drag the cursor to the last item you want to select.

To cancel the selection, click any item in the list or click the first item you want to select, press and hold down the **Shift** key, and click the last item you want to select. Both items, and all items in between, are selected.

To select multiple non-sequential items in a list, press and hold down the **Ctrl** key, and click each item you want to select.

To cancel a selection, press and hold down the **Ctrl** key, and click the item again.



1.4 System Requirements

The **Handicap Creator 2011** application will operate on the following operating systems and configurations:

- PC with a 266 MHz or greater Pentium-class processor
- Microsoft Windows 95/98/2000/ME/XP/Vista
- 256 MB of RAM or greater
- 15 MB available hard drive space
- CD drive
- Monitor supporting 800 x 600 or greater resolution with at least 256 colors Set DPI Setting to 96 DPI
- USB Drive



2. INSTALLATION AND SETUP

Handicap Creator 2011 must be installed to the hard drive before it can run. Please look at the appropriate instructions below.

2.1 Installing from Website

Before your golf club can download a copy of Handicap Creator 2011, the application must be created specifically to the configuration of your club. To install Handicap Creator 2011 from Golfsoft Software website:

- 1. Logon to the Golfsoft Software website (www.golfsoftsoftware.ca).
- 2. Click the Members hyperlink.
- 3. Click the name of your club hyperlink (e.g. Deep River Golf Club).
- 4. Click the **Download Handicap Creator 2011** hyperlink and save to your desktop.
- 5. When the download is complete and successful, logoff from the website.
- 6. Double-click the Hcp2011Setup icon from your desktop and follow the on-screen instructions.
- 7. Delete the Hcp2011Setup icon from your desktop.

2.2 Installing from CD-ROM

To install application from CD-ROM:

- 1. Turn on your computer and start Microsoft Windows 95/98/2000/ME/XP/Vista.
- 2. Place the application CD in your CD-ROM drive.
- 3. If AutoPlay is enabled, the installation will begin once the drive closes, follow the on-screen instructions.
 - Or

If Auto Play is not enabled, you will need to manually install the application. Double-click the **My Computer** icon on your desktop, double-click the icon for your CD-ROM drive, and then double-click the **Hcp2011Setup.exe** icon. Once the installation begins follow the on-screen instructions.

2.3 Uninstalling Application

To uninstall application:

- 1. Turn on your computer and start Microsoft Windows 95/98/NT4/2000/ME/XP/Vista.
- 2. Click the Start button on the taskbar, point to Settings, and then click Control Panel.
- 3. Double-click Add or Remove Programs, select Golfsoft Software Handicap Creator 2011, and then click Add/Remove to uninstall the application.



2.4 Using Handicap Creator 2011 Application

2.4.1 Starting Application

To start Handicap Creator 2011 from the Start Menu, click the Start button on the task bar, point to Programs, then Golfsoft Software, and then select Handicap Creator 2011 to launch the application. To start Handicap Creator 2011 from the desktop, double-click the Handicap Creator 2011 icon on your desktop.

2.5 Main Screen

Once the application is started, you should see a screen as shown below:



From this screen, you can access the following command buttons:

- Add Round
- View Rounds
- Handicaps
- System Manager
- Other Golfsoft Software Applications
- Exit





3. ADD ROUND

To start posting a score, press the **F5** key from the keyboard or click the **Add Round** button.



3.1 Getting Started

The term "member" means any golfer in the Members database.

Before a member can post a score with the **Handicap Creator 2011** application, the system manager must:

- Enter all the home course details.
- Enter the member into the system.
- Create a scoring record for the member.
- Issue an access code for the member, if the option described in Section 3.2 has been chosen.

3.2 Enter Access Code

An access code must be entered to add or post a round, if the **Club Computer** option has been selected. The **Club Computer** option can be set from the **Handicap Creator 2011 Setup Options** dialog.

Access Code Verification	×
	_
Access Code:	
<u>O</u> K Canc	el
Type your access code, then press Enter key	μ.

If the **Club Computer** option has not been selected, then the member is selected from the list on the **Select Member** dialog (See Section 4.1).

If the **Club Computer** check box is selected in the **Handicap Creator 2011 Setup Options** dialog from within the **System Manager** application, you must enter an access code before you can post a score.

Type access code and press the Enter key.

If the Club Computer check box is not selected then the Select Member dialog will appear.

• Select member, as described in Section 4.1.

3.3 Add Round Window

If a valid access code from the **Access Code Verification** dialog was entered or the member was selected from the **Select Member** dialog, an **Add Round** window will open. This window displays multiple options. After selecting the appropriate options, click the **Scorecard** button to add a round to the Handicap System.

243	Francis Ma	ttie Scorecard
Current Factor:	10.6 🔒 Adult	
Current Factor (N):	4.8N	C to Cancel
Round $\underline{\mathbf{D}}$ ate:	Friday, November	13, 2009
Course:	Deep River (Change Course
	6447 yds	71.0/123 Other Tees
Round Type:	18-Hole 💽 Entry <u>M</u> et	hod: Hole-By-Hole 🗾 🛕 Way Courses
View My Profi	Front B	ack RCGA Database
<u>S</u> et As Defaul	t 12	Tournament Score
	Shor Type of Bound	Entry Method
Press: F2 Key	, if you played 18 Holes.	Press: 19 Key, to use Hole-By-Hole method.
F3 Key	, if you played Front Nine.	F10 Key, to use Total Score method.
<u>F4</u> Key	, if you played Back Nine.	$\underline{\mathbf{F11}}$ Key, to use Other Course method.
F2	F3 F4	F9 F10 F11
18 Holes	Front Back Nine Nine	HBH Total Other Score Course
Select round date,	press the UP and DOWN arrow	keys to change the date.

This window allows users to:

- Select round date.
- Select round type.
 - 18-Hole, Front Nine or Back Nine
- Select tournament score.
- Select entry method.
- Hole-By-Hole, Total Score or Other Course.
- Select home course tees.
- Select away course and tees.
- Set default settings.
- View profile and change access code.

After selecting the appropriate options, click the **Scorecard** button.



3.3.1 Select Round Date

Friday, November 7, 2008

This option allows users to select the date of the round. It is important that each round be posted in the order of play. The round date should be the first option selected, before any other option.

♦ 🔛

The round date can be selected by several methods:

- From the keyboard.
- Dropdown calendar.
- Spin Control.

To select the round date from the keyboard, press the **Up Arrow** key to move the date upwards and the **Down Arrow** key to move the date downwards.

To select the date from the dropdown calendar, click the **Calendar** button or press the **C** key from the keyboard. This will drop down a calendar. Double-click the appropriate date from the calendar or click the date and then press the **Enter** key from the keyboard. Click the << or >> buttons to change the month.

To select the date with the spin control mouse, click the up and down arrows on the spin control.

3.3.2 Select Round Type

18-Hole

This option allows users to select the round type that was played. There are three options to select: 18-Hole, Front-Nine and Back-Nine.

To select the round type from the keyboard, press the appropriate function key.

- **F2**-key, if you played 18 Holes or click the **F2** button.
- F3-key, if you played the Front Nine or click the F3 button.
- F4-key, if you played the Back Nine or click the F4 button.

3.3.3 Select Tournament Score

Tournament Score

This option will only visible, if the **Round Type** option has been set to *18-Hole*.

Select this option, if the round is a tournament score.

To select the round as a tournament score, press the **T** key from the keyboard or click the check box.

3.3.4 Set As Default Command Button

<u>S</u>et As Default

This command button sets the default parameters, such as: **Course**, **Round Type**, **Entry Method**, and **Tees**, which are currently set by the **Add Round** window.

3.3.5 View My Profile Command Button

View My Profile

This command button allows members to view and modify their profile, including access code.

243	I	Francis Mattie		Scorecard
Current Factor:	10.6	Adult		
Current Factor (My Profile			× to Cancel
Round <u>D</u> ate: Course:	Information Last Name: First Name:	Mattie Francis	243	
Round Typ	Address: City: Province: Bastal Cada:	Box 841, 25 Huror Deep River Ontario	Gender: Male 💌 Status: Adult 💌	r Tees Courses atabase
Set As Defa	E-mail: Res Phone:	golfsoftsoftware@ (613) 584-4652	sympatico.ca Current Handicap Factors:	icore
Press: <u>F2</u> K <u>F3</u> K	Bus Phone: Extension: Access Code: Cell Phone:	(613) 584-8811 44699 7050 Edi (613) 639-9408	9-Hole: 10.6 9-Hole: 4.8N Last Revision Date: December 22, 2009	od Iole method. pre method.
F4 K F2 18 Holes	Modify Ready	Update Cancel		F11 Other
	Nine	Nine	Score	Course
Select round date	e, press the UP a	and DOWN arrow keys	to change the date.	

The following check boxes are found on the Handicap Creator 2011 Setup Options window: To allow members to change their access code, select this option:

🔀 Allow members to change access code

To allow members to modify their profile, select this option.

X Allow members to modify profile

3.3.6 Select Entry Method

Hole-By-Hole 💌

This option allows users to select the entry method. There are three options to select: Hole-By-Hole, Total Score and Other Course.

To select the entry method from the keyboard, press the appropriate function key.

- **F9**-key, to use Hole-By-Hole method or click the **F9** button.
- **F10**-key, to use Total Score method or click the **F10** button.
- F11-key, to use Other Course method or click the F11 button.

3.3.6.1 Hole-By-Hole Method

Hole-By-Hole 💌

Francis Matt	ie - C	Curre	nt C	ourse	e Ha	ndica	ap =	18,	Fact	or = 17	7.1										\times
Deep River Golf Club 69.9 121 Monday, November 10, 2003)3											
							+														
Hole Number	1	2	3	4	5	6	7	8	9	Out	10	11	12	13	14	15	16	17	18	In	Tot
Yardage	536	293	433	155	371	389	216	362	525	3280	491	354	361	185	310	423	147	421	475	3167	6447
Par	5	4	4	3	4	4	3	4	5	36	5	4	4	3	4	4	3	4	5	36	72
Handicap	1	13	5	17	9	7	15	11	3		2	8	12	16	14	10	18	4	6		
Score	6	3	4	4	6	7				30											30
Net	5	2	3	3	5	6				24											24
Adjusted	6	3	4	4	6	6				29											29
Score must be	>0a	nd <=	= 15		<mark>T</mark> ou Diff	irnan erenti	al:	Scor	e	Í	ľ			<u>0</u>	ζ	E	sc o Ca	Key ncel	7 I t	7 12 o Go	Key Back
Type score fo	r hole	num	ber 7.																		

The Hole-By-Hole method is the recommended method for posting a score. This method allows users to take full advantage of Equitable Stroke Control and entering X scores. The hole-by-hole scores, generated by each member, can be very beneficial for rating the holes on difficulty for the home course.

This dialog will display:

- 1. Current player's name, Handicap and Handicap Factor on the caption window.
- 2. Current course and tees, course rating and slope, and round date.
- 3. A flashing down arrow.

Simply, type the gross score as shown on your scorecard. The cursor will advance to the next hole automatically when the hole-score is typed. If the number of strokes is 10 or more and the hole is a par three, the application will prompt the user to select whether the score was a hole-in-one.





If the hole was unfinished and/or conceded or the hole was not played or played under the rules of golf, you may enter an X score. Simply type an **X** from the keyboard, and then you will be prompted to select either of the two options. Unfinished hole and/or conceded strokes can be adjusted to the most likely score you would have made if you completed the hole. The second option is the maximum score allowed under the RCGA Handicap System for posting a score (Equitable Stroke Control).

Hole Score Adjustment (18-Hole	:]	×					
Hole Number: 6 Par: 4 S	Strokes Allowed: 0						
Unfinished Hole and/or Concede	d Strokes: 🔓 🌲						
Select this option if the hole above w Record the score that most likely wo was completed.	Select this option if the hole above was started but not completed. Record the score that most likely would have been made if the hole was completed.						
O Hole Not Played or Not Played Ur	nder the Rules of Golf: 4						
Select this option if the hole above w under the principles of the Rules of G	vas not played or was not pla fiolf (except for preferred lies)	yed					
Stroke Hole: 7	Esc Esc	Key					
Course Handicap: 3	UK to Ca	ancel					

After all the hole-by-hole scores have been entered, the dialog will calculate and display the differential. Click the **Enter** button to post the score to the Handicap System or press the **Enter** key from the keyboard. If the wrong score was typed for the current hole, the score can be corrected:

- 1. Press on the **Backspace** key from the keyboard until the flashing arrow is above the hole that has to be changed.
- 2. Retype the score for the hole. Or
- 1. Click the number on the scorecard of the hole that has to be changed.
- 2. Retype the score for the hole.

3.3.6.2 Total Score Method

Total Sco	re 🔽
Francis Mattie	- Current Course Handicap = 19, Factor = 17.5 🛛 🛛 🕅
Course:	Deep River Golf Club
Round Date:	Monday, November 10, 2003 18-Hole
	Rating: 69.9 Slope: 121
	Gross Score:
	Net Score:
	Adjusted Score: Tournament Score
Equitable Stro	ke Control (ESC)
The maximu player's curr	m number that a player can post on any hole depending on the ent Course Handicap.
	18-Hole Posted Score
	Course Handicap Maximum Number
	U or plus 1 over par
	I through 18 2 over par
	33 and over 4 over par
	OK Esc Key to Cancel F12 Key to Go Back
Type your gross	s score, then press Enter.

This method allows users to enter total gross score and adjusted gross score (Equitable Stroke Control). Enter the total gross score, and then the adjusted gross score, as described next.

This dialog will display:

- Current player's name, Handicap and Handicap Factor on the caption window.
- Current course and tees, course rating and slope, and round date.
- Equitable Stroke Control (ESC) table.

To enter your total gross score and adjusted score:

- 1. Type the total gross score, then press the **Enter** key.
- Type the adjusted score, then press the Enter key or if the total gross score is equal to the adjusted score, then press the Enter key.
 After the total gross and adjusted gross score has been entered, the dialog will calculate and display the differential.
- 3. To post the score to the Handicap System, press the Enter key or click the OK button.

3.3.6.3 Other Course Method

Other-Cou	rse 💌
Francis Mattie	- Factor = 17.5
Course:	Unknown Course
Round Date:	Monday, November 10, 2003 18-Hole
	Rating: Slope:
	Gross Score: Differential
	Adjusted Score:
Equitable Stro The maximu player's curre	ke Control (ESC) m number that a player can post on any hole depending on the ent Course Handicap. 18-Hole Posted Score Course Handicap Maximum Number 0 or plus 1 over par 1 through 18 2 over par
	19 through 32 3 over par 33 and over 4 over par
	OK Esc Key F12 Key to Cancel to Go Back
Type the course	e rating, then press Enter.

This method is similar to the Total Score method. However, this dialog allows users to enter the course and slope rating for an away course, which is not currently in the **Courses** database. Instructions for entering golf courses into the **Courses** database are described in the <u>Courses User Manual</u>.

Enter the course rating, and then the slope rating of the course and tees that were played. The Handicap will then be calculated and displayed on the caption window, next to your current Handicap Factor. Continue to enter the total gross score and adjusted gross score, as described in Section 3.3.6.2.



3.3.7 Select Home Course

This command button opens the **Home Courses Selection** dialog, which allows users to select the tees of the home course.

<mark>O</mark> ther Tee	es																				
Home Course	Sele	ction	1																		×
ŵ															_		1	' 0'		-	
T .									1	<u>.</u>	100	÷.	1998) 1997	Paris	a an	1-163	RG-	2	u		~ >
18-Hole	Fro	r siop nt)e	Back								1	1	i) al	ŵ.	s		10.00	220		
73.6 138 3	3 <mark>6.8</mark> 7	<mark>138</mark>	<mark>36</mark> .	8/13	<mark>38</mark>	ID‡	ŧ: [2	235				-* ¢	1							27	
72.2 135	36.17	135	36	1/13	<mark>85</mark>	Na	ne of	Cour G	se: Ion i	Arbou	Gol	f Ch	alagiji Ib			iover BCI	nor:				/
70.4 131	35.27	131	35.	2/13	31	L F H	oles ⁻			Drawina			D			пс	um				
66.7 118 3	33.47	118	33.	3/11	8) 18	0	9 [novino N	:e. Iova	Sco	tia								
63.3 111 3	31.67	111	31.	7/11	1																
Hole Number	1	2	3	4	5	6	7	8	9	Out	10	11	12	13	14	15	16	17	18	In	Tot
Yardage	431	174	521	376	389	572	155	370	414	3402	382	181	544	228	504	392	400	207	560	3398	6800
Par	4	3	5	4	4	5	3	4	4	36	4	3	5	3	5	4	4	3	5	36	72
Handicap	3	17	7	9	11	1	13	15	5		4	14	6	2	12	16	18	8	10		
Yardage	427	167	513	373	379	550	153	370	390	3322	359	177	486	220	500	354	342	195	553	3186	6508
Par	4	3	5	4	4	5	3	4	4	36	4	3	5	3	5	4	4	3	5	36	72
Handicap	3	17	7	9	11	1	13	15	5		4	14	6	2	12	16	18	8	10		
Yardage	398	160	487	355	346	523	133	357	252	3011	339	153	465	201	475	330	329	181	536	3009	6020
Par	4	3	5	4	4	5	3	4	4	36	4	3	5	3	5	4	4	3	5	- 36	72
Handicap	3	17	7	9	11	1	13	15	5		4	14	6	2	12	16	18	8	10		
Yardage	372	131	445	279	285	484	114	337	306	2753	301	124	410	143	418	294	285	165	467	2607	5360
Par	4	3	5	4	4	5	3	4	4	36	4	3	5	3	5	4	4	3	5	- 36	72
Handicap	3	17	7	9	11	1	13	15	5		4	14	6	2	12	16	18	8	10		
Yardage	324	96	391	256	234	459	87	278	261	2386	231	105	390	129	400	268	257	128	442	2350	4736
Par	4	3	5	4	4	5	3	4	4	36	4	3	5	3	5	4	4	3	5	36	72
Handicap	3	17	7	9	11	1	13	15	5		4	14	6	2	12	16	18	8	10		
1 Gold 2 Blue 3 White 4 Green 5 Red Esc Key																					
																			to) Cano	:el
Ready																					

To select the tees, click the appropriate button displaying the color of the tees or type the number from the keyboard that is displayed on the button. For example: press the **2** key from the keyboard to select the Blue tees.



3.3.8 Select Away Course

This command button opens the **Away Courses Selection** dialog, which allows users to select away courses and tees.

Away Courses																					
Away Course	Away Course Selection																				
ŵ			Lis	t of <u>C</u>	ourse	s: B	ear N	lour	Itain	Golf t	. Cou	intry	Club	•							•
I R.	atina	/Slor										_	1. B	8 .			(່ດ	117	rse	8
18-Hole	Fro	nt		Back	_	0			-	-		÷	a na sina sina sina sina sina sina sina	n Kanya	Ser Ser	4 ist	86) -	<u> </u>			
75.1 152	37.8/	149	37.	3/15	54									i) a l	<u>0</u> -	Sec. e.		•	7.99		
72.9 147 36.8/148 36.1/148 ID#: 423																					
71.0 133	71.0 133 36.0/130 35.0/135 Name of Course: Holes																				
68.4 129	34.2/	129	34.	.2/12	29	Pro	ovince	e: 🗌		BC			1			•	18 (0 9		RCG	ioi. iA
64.8 118	32.47	118	32.	4711	8																
Hole Number	1	2	3	4	5	6	7	8	9	Out	10	11	12	13	14	15	16	17	18	In	Tot
Yardage	549	375	395	194	493	432	173	483	556	3650	364	152	429	488	523	471	189	343	603	3562	7212
Par	5	4	4	3	4	4	3	4	5	36	4	3	4	4	5	4	3	4	5	36	72
Handicap	17	15	13	9	1	3	11	5	7		12	14	8	2	10	6	16	18	4		
Yardage	523	348	362	183	454	410	155	449	537	3421	338	135	407	453	509	432	177	311	561	3323	6744
Par	5	4	4	3	4	4	3	4	5	36	4	3	4	4	5	4	3	4	5	36	72
Handicap	17	15	13	9	1	3	11	5	7		12	14	8	2	10	6	16	18	4		
Yardage	508	325	329	150	423	397	148	431	521	3232	315	128	389	437	480	399	166	289	510	3113	6345
Par	5	4	4	3	4	4	3	4	5	36	4	3	4	4	5	4	3	4	5	36	72
Handicap	17	15	13	9	1	3	11	5	7		12	14	8	2	10	6	16	18	4		
Yardage	420	325	329	88	389	283	148	413	440	2835	315	116	389	345	464	399	158	269	493	2948	5783
Par	5	4	4	3	4	4	3	4	5	36	4	3	4	4	5	4	3	4	5	36	72
Handicap	17	15	13	9	1	3	11	5	7		12	14	8	2	10	6	16	18	4		
Yardage	420	247	259	88	381	283	131	331	440	2580	215	90	315	345	387	279	95	259	449	2434	5014
Par	5	4	4	3	4	4	3	4	5	36	4	3	4	4	5	4	3	4	5	36	72
Handicap	17	15	13	9	1	3	11	5	7		12	14	8	2	10	6	16	18	4		
<u>1</u> Gold <u>2</u> Blue <u>3</u> Black <u>4</u> White <u>5</u> Red Esc Key																					
Search by																					
Type the ID nu	umber	of the	e awa	y cou	irse, t	hen p	ress t	he Er	nter k	ву											

List of Courses – This combo box allows the user to select an away course from the COURSES database. If the ID number of the course is known, the away course may be select with the **Search by** button. Click the **Search by** button and enter the ID number in the appearing text box.

Tip: The ID numbers can be found in the courses listing generated by the Courses application.

To select the tees, click the appropriate button displaying the color of the tees or type the number from the keyboard that is displayed on the button.

3.3.9 Select Away Course from RCGA Database

This command button opens **Course Ratings and Slope Ratings RCGA Database Selection** dialog, which allows users to select courses and tees from RCGA database.

RCGA Database...

Total Score entry method must be selected to make this button enabled.

👛 Get Co	iurse Rat	ings and Slope	Ratings from R	CGA Dat	abase							×
British Colu	umbia Alb	perta Manitoba	Saskatchewan	Ontario	Quebec N	Jew Bruns	wick – Nova Scotia	a PEI	New Fo	undland		
Te	е Туре:	0 Prov	vince: ON						<u>0</u> K		Cancel	
Course:		Angus Gle	en Golf Club		GOLD							
				73.1/1	131							
CLUB ID	CRS ID	CLUB NAME			PR0	V TEES	DESCRIPTION		RATING	SLOPE	YARD:	S
65634	566367	Amherstview Go	lf Club		ON	0	WHITE		68.2	110	3000	
65634	566373	Amherstview Go	lf Club		ON	0	YELLOW		67.0	109	5218 🕽	
254647	567096	Anderson Links	Golf & Country Clu	ιb	ON	0	BLUE		71.1	129	6394	
254647	567099	Anderson Links	Golf & Country Clu	ιb	ON	0	BLANC		67.7	121	5728	
254647	567102	Anderson Links	Golf & Country Clu	ιb	ON	0	ROUGE		62.9	101	4717	
183368	630544	Angus Glen Golf	Club		ON	0	BLACK		75.1	140	7234	
183368	630547	Angus Glen Golf	Club		ON	0	BLUE		71.0	128	6360	
183368	630553	Angus Glen Golf	Club		ON	0	GOLD		73.1	131	6829	
183368	630556	Angus Glen Golf	Club		ON	0	RED		65.6	116	5169	
183368	630562	Angus Glen Golf	Club		ON	0	WHITE		68.9	124	5858	
65411	566403	Annandale Golf	& Country Club		ON	0	BLUE		68.1	119	3000	
65411	566409	Annandale Golf	& Country Club		ON	0	WHITE		67.1	115	3000	
65411	566415	Annandale Golf	& Country Club		ON	0	YELLOW		65.2	112	3000	
66664	544536	Amprior Golf Clu	b Ltd		ON	0	BLUE		68.4	120	0	
66664	544539	Amprior Golf Clu	b Ltd		ON	0	WHITE		67.8	119	0	
66664	544545	Amprior Golf Clu	b Ltd		ON	0	RED		65.2	113	0	
66664	576963	Amprior Golf Clu	b Ltd		ON	0	BLUE		68.9	122	6106	
66664	576966	Amprior Golf Clu	b Ltd		ON	0	GOLD		66.3	112	5526	
66664	576972	Amprior Golf Clu	b Ltd		ON	0	RED		64.1	113	5342	
66664	576976	Amprior Golf Clui	b Ltd		ON	0	WHITE	_	67.8	121	5901	
65311	630568	Arrowdale Public	: Golf Club		ON	0	WHITE /YELLO	N	63.0	102	3000	
65311	630574	Arrowdale Public	: Golf Club		ON	0	WHITE		63.4	103	5082	
65311	630580	Arrowdale Public	: Golf Club		ON	0	YELLOW		62.6	101	0	
65686	566439	Ash Brook Golf (Club		ON	0	BLUE		70.2	120	3000	
65686	566445	Ash Brook Golf (Club		ON	0	RED		65.6	105	3000	
65686	566451	Ash Brook Golf (Club		ON	0	WHITE		69.1	117	3000	
65483	591438	Atoka Golf Club			ON	0	BLUE		70.6	133	6354	-
Ready												



3.3.10	View profile and change access code
--------	-------------------------------------

243	I	Francis Mattie		Scorecard
Current Factor:	10.6	Adult		
Current Factor (My Profile		>	to Cancel
Round \underline{D} ate:	Information	Mattie	243	
Course:	First Name:	Francis	_	purse
	Address:	Box 841, 25 Huror	Street	r Tees
Round Ty	City:	Deep River	Gender Male	Courses
View Mu Pr	Province:	Ontario	Chahun Adult	atabase
VIEW My FI	Postal Code:	KOJ 1PO	Status: Adult 🔛	
Set As Defa	E-mail:	golfsoftsoftware@	sympatico.ca	icore
	Res Phone:	(613) 584-4652	Current Handicap Factors:	
	Bus Phone:	(613) 584-8811	18-Hole: 10.6	
D	Extension:	44699	9-Hole: 4.8N	þd
Press: $\frac{F2}{F2}$ K	Access Code:	7050 Edi	Last Revision Date:	lole method.
<u>F3</u> K	Cell Phone:	(613) 639-9408	December 22, 2009	pre method.
<u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u></u>			ie si	urse method.
E 2	Modify	Update Lancel	Exit	
FZ	Ready			
18 Holes	Nine	Nine	non rotar Score	Other Course
Select round date	e, press the UP a	and DOWN arrow keys	to change the date.	

3.3.11 You have a message... Command Button

You have a message...

From the **System Manager** application, the system manager can save a message that can be read by the person posting the round.

A blinking button displaying: "You have a message..." will appear to inform you that you have a message from the system manager.

To display the message click the button. After you have read the message, click the button above the message or click **Exit** from the menu bar, if you want to read the message again the next time you post your score.

c:\golfsoft\messages\file108.txt	\times
E <u>xit</u> <u>S</u> ave Sa <u>v</u> e and Exit	
Click this button, if you have read the message below.	
John, A penalty score was added to your scoring record because you failed to post your score for Friday, August 15. Please see Francis Mattie, if you wish to have the penalty score changed to a normal score. Francis Mattie	

4. VIEW ROUNDS

Peer review is the process of providing a reasonable and regular opportunity for members of a golf club to play golf with each other and providing access to scoring records and RCGA Handicap Factors for inspection by others, including but not limited to fellow members and the club's Handicap Committee. This dialog was designed to comply with the peer review concept.

Press the **F6** key from the keyboard to view all the rounds posted by members or click the **View Rounds** button.



Select the member from the list, as described next.

4.1 Select Member

When the **Select Member** dialog first appears, the **OK** button is dimmed. When a name is selected from the list, the **OK** button will become undimmed.

The name can be selected several ways:

- 1. Type the name in the text box. As the letters are typed, the list box scrolls to match the letter that is type. Press the **Enter** key from the keyboard or click the **OK** button to accept the member that is highlighted or
- 2. Click the name in the list box, and then press the **Enter** from the keyboard or click the **OK** button or
- 3. Scroll to the name and double-click the name from the list box or
- 4. If you know the member's membership number, type the number and press the **Enter** key from the keyboard.

The **Select Member** dialog may not appear as shown below. Other command buttons may appear on the dialog.

View Rounds	×
Type Name or Select from List:	
mat	<u>0</u> K
Mattie, Francis May, Ken McCall, Verne McCauley, Rodney McCauley, Rodney McCauley, Wendy McCormick, Jason McGilvray, Bernard McIvor, Charles McKee, Ken McLaren, Julie McLaren, Rob McMahon, John McMahon, Kevin McVey, Chris McVey, Edward McVey, Bachael McVey Sarab	Cancel
Ready	

4.2 View Scoring Records

After selecting a member from the **Select Member** dialog, a dialog will appear.

Exit	ole and All Sco	d Co ores	mbined Sco 18-Hole Sco	res Recorded by - res 9-Hole Scores	Francis	Matti ment Sc	e (243 ores	3) Oualifvii	na Sco	res						
EI	igible To	ourna	ament Scores:	12 Re	cords: 2	0								Home Co	urse Ha	ndicaps
	- 	Rnd	Date	Course	Tourn	Rating	Slope	Gross	Net	ESC	Туре	Diff	Factor		Fro	nt Back
		450	Sep 18/09	Deep River	No	71.0	124	87	76	87	18C	14.6	10.6	<u> </u>	5	5
×c		447	Sep 12/09	Deep River	Yes*	71.0	123	77	67	77	18×	5.5	11.4	— — 10	5	4
×		446	Sep 11/09	Deep River	No	70.2	124	84	73	84	18C	12.6	11.6			
×C		443	Sep 04/09	Deep River	No	71.0	123	86	73	86	18×	13.8	11.7			
		442	Sep 03/09	Deep River	No	71.8	123	87	76	87	18C	14.0	11.7			
×c		439	Aug 22/09	Deep River	Yes*	71.0	123	82	69	82	18×	10.1	12.1	N . E .		r.
		438	Aug 21/09	Deep River	No	68.3	112	83	71	83	18C	14.8	12.1	Note: Front and	Dack h	andicaps are
		435	Aug 15/09	Deep River	Yes*	71.0	123	98	85	94	18×	21.1Q	11.9	calculated from	541016 3	scores or ny.
		434	Aug 14/09	Deep River	No	71.0	123	94	81	94	18×	21.1	11.9	Current Ha	Indicap	Factors:
×		433	Aug 10/09	Deep River	No	70.2	124	85	72	85	18C	13.5	11.9		10.6	
		431	Aug 07/09	Deep River	No	71.0	123	91	78	90	18×	17.5	11.9		4.8N	
		430	Jul 31/09	Deep River	No	71.0	123	90	-77	90	18×	17.5	11.8	Last Br	avision [)ate:
×c		428	Jul 29/09	Deep River	No	71.8	123	84	71	84	18C	11.2	12.3	Sentem	her 24	2009
×c		425	Jul 26/09	Deep River	Yes*	71.0	123	84	70	84	18×	11.9Q	12.8	• • prom		
		424	Jul 25/09	Deep River	Yes*	71.0	123	89	75	87	18×	14.7Q	12.8		9-Hole	18-Hole
×C		423	Jul 24/09	Deep River	Yes*	71.0	123	83	69	83	18×	11.0Q	12.8	Hounds:	37	29
×		422	Jul 20/09	Deep River	No	68.3	112	77	65	-77	18C	8.8	13.4	Low Score:	37	77
		420	Jul 19/09	Deep River	No	71.0	123	88	-74	88	18×	15.6	13.4	High Score:	48	98
		419	Jul 17/09	Deep River	No	71.0	123	89	75	89	18×	16.5	13.3		40	10.0
×L		417	Jul 13/09	Deep River	No	71.0	124	85	71	85	18C	12.8	13.2	Low Factor:	4.0	10.6
														High Factor:	6.6	13.4
Phone Number: (613) 584-4652																

Ready ...

This dialog allows you to view all the rounds posted by the selected member. The dialog will also display:

- Member's name and membership number.
- Number of eligible tournament scores.
- Number of rounds posted.
- Home course handicaps for all the tees.
- Current Handicap Factors.
- Last revision date.
- Lowest and highest Handicap Factor for the current year.
- Lowest and highest total score for the current year.
- The member's telephone number.

Several menu options allow users to view All Scores posted, 18-Hole Scoring Record, 9-Hole Scoring Record, Tournaments Scores only and Qualifying Scores only.

To view each round in more detail, click the appropriate row.

4.2.1 All Scores

To display all the records posted by the selected member, click **All Rounds** from the menu bar. Each row displays information about a particular posted round.



4.2.1.1 Rnd

This column displays the round number. The software generates a new round number each time a round is posted. All the round data is sorted by date. The most resent posted round is displayed with the highest round number. The round number is in the descending order and should be in sequence. If the round numbers are not in sequence and not in descending order, the rounds were not posted in the order of play. A missing round number will indicate that a round or rounds were deleted. Let your System Manager know, if you see the round numbers out of sequence. The System Manager can fix this within the **System Manager** application.

4.2.1.2 Date

This column displays the date of the posted round. The date field will be blank, if you are currently displaying **All Scores** and the round was combined with two 9-hole rounds.

4.2.1.3 Course

This column displays the short name of the course. A current list of all the courses in the computer Courses database should be posted near the club computer. If "na" is displayed, this indicated that the application could not identify the course. If the display is blank, this indicates that the short course field has not been filled in from the **Courses** details application.

4.2.1.4 Tourn

This column flags the round as a tournament. An asterisk (*) in this column indicates that this round is currently an eligible tournament score and is used in the Handicap Factor Reduction Based on Exceptional Tournament Scores calculation. See the <u>RCGA Handicap System Manual</u>.

4.2.1.5 Rating

This column displays the course rating.

4.2.1.6 Slope

This column displays the slope rating.

4.2.1.7 Gross

This column displays the total gross score.

4.2.1.8 Net

This column displays the total net score

4.2.1.9 ESC

This column displays the adjusted score (Equitable Stroke Control). A letter or letters may follow the adjusted score value and they indicate:

- **A**, Away course.
- *I*, Internet scores.
- **AI**, Away course and Internet scores.
- **P**, Penalty scores.

4.2.1.10 Type

This column displays the round type. The letter C, following 18, indicates that the round is combined with two 9-hole rounds. An asterisk (*) indicates that the round was entered hole-by-hole.

4.2.1.11 Diff

This column displays the differential of the round. The differential is the difference between a player's adjusted gross score (ESC) and the Course Rating of the course on which the score was made, multiply by 113, and then divided by the Slope Rating from the tees played and rounded to the nearest tenth. Differentials are expressed as a number of strokes rounded to one decimal place. If the letter Q follows the differential value, this indicates that the round is flagged as a qualifying round.

4.2.1.12 Factor

This column displays the Handicap Factor before the round. The current Handicap Factors are displayed to the right of the round data. A letter or letters may follow the Handicap Factor value and they indicate:

- *L*, Local 18-hole Handicap Factor.
- **N**, nine-hole Handicap Factor.
- *NL*, Local nine-hole Handicap Factor.
- *WD*, Handicap Factor withdrawn by committee.
- **M**, Handicap Factor modified by committee.
- **R**, Handicap Factor automatically reduced for Exceptional Tournament Performance.

4.2.2 Menu Items

4.2.2.1 All Scores

Select this menu item from the menu bar, to display all rounds posted.

4.2.2.2 18-Hole Scores

Select this menu item from the menu bar, to display the 18-hole scoring record only and what rounds are currently being used to determine the current 18-hole Handicap Factor.

4.2.2.3 9-Hole Scores

Select this menu item from the menu bar, to display the 9-hole scoring record only and what rounds are currently being used to determine the current 9-hole Handicap Factor.

4.2.2.4 Tournament Scores

Select this menu item from the menu bar, to display tournament scores only.

4.2.2.5 Qualifying Scores

Select this menu item from the menu bar, to display qualifying scores only.

4.2.3 Handicap Factor Reduction Based on Exceptional Tournament Scores

If Reduction Based on Exceptional Tournament Scores calculation reduced a member's Handicap Factor, a display box will appear.

Reduced to 10.0 from 13.8

An **Explain** button will also appear. Click the **Explain** button, to view an explanation of how the Handicap Factor was reduced.

Reduction of RCGA Handicap Factor Based on Exceptional Tournamnet Scores
Francis Mattie,
Your RCGA Handicap Factor calculated with the RCGA Handicap Factor Formula is:
Total of 10 lowest diferentials: 144.7 Average (144.7 / 10): 14.470 Average Multiplied by 96%: 13.89 Handicap Factor: 13.8
You currently have 8 eligible tournament scores in your scoring record and the two lowest differentials for tournament scores are 4.8 and 8.5.
March 12, 2006 and March 14, 2006
Subtracting the second lowest of the above differentials from your calculated Handicap Factor is greater than 3.0.
13.8 - 8.5 = 5.3
The average of the two differentials for tournament scores is 6.7: $(4.8 + 8.5)$ / 2 = 6.7
Subtracting the above average from your Handicap Factor 7.2: 13.8 - 6.7 = 7.2
The number derived from the previous step and the total number of eligible tournament scores in your scoring record is entered into the Handicap Reduction Table found in the RCGA Handicap System Manual to determine the amount your Handicap Factor is to be reduced.
Value from Handicap Reduction Table: 3.8
Handicap Factor - Table Value: 13.8 - 3.8 = 10.0
Reduced to: 10.0
Reduced to 10.0 from 13.8



5. HANDICAPS

5.1 Handicap Factors and Home Course Handicaps

To view Handicap Factors and Home Course Handicaps dialog, press the F7 key from the keyboard or click the Handicaps button



Handi	Handicap Factors and Home Course Handicaps 🛛 🛛 🔀											
Eile												
Handid	cap Diata	i Table:		138	135	131	118	111				
Print	Rank	Name	Factor						- F Tupe of Tees			
No	1	Linton, Randy	3.4	4	4	4	4	3				
No	2	Henson, Sean	4.7	6	6	5	5	5	Front Nino			
No	3	Roche, Tom	5.0	6	6	6	5	5	O Plone-Nine			
No	4	Holland, Ted	5.3	6	6	6	6	5	O Back-Mille			
No	5	Jay, Paul	5.3	6	6	6	6	5	Status			
No	6	Spinks, Norman	5.9	7	7	7	6	6	🗙 Adults			
No	7	Grozelle, Ron	6.2	8	7	7	6	6	Seniors			
No	8	Bell, Paul	6.6	8	8	8	7	6	Juniors			
No	9	Lornie, Tom	6.9	8	8	8	7	7				
No	10	Miller, Brady	7.7	9	9	9	8	8	Gender			
No	11	Harvey, Peter	7.7	9	9	9	8	8	Male			
No	12	McCauley, Lloyd	8.2	10	10	10	9	8	O Female			
No	13	Meilleur, Sonny	9.1	11	11	11	10	9				
No	14	Miller, David	9.1	11	11	11	10	9	Percentage			
No	15	James, Malcolm	9.3	11	11	11	10	9	0 100%			
No	16	Turgeon, Rob	9.6	12	11	11	10	9	0 95%			
No	17	Cooney, Stephen	9.8	12	12	11	10	10	0 90%			
No	18	McCauley, Rodney	10.1	12	12	12	11	10	0 80%			
No	19	Muir, Ian	10.2	12	12	12	11	10				
No	20	Morrison, Don	10.5	13	13	12	11	10	-			
Last F	Last Revision: August 7, 2005 at 5:09 PM											
		Select Slope <u>R</u> ati	ng									
Read	y											

Type of Tees – Select one of three options: 18-Hole, Front Nine or Back Nine.

Status – Select one or multiple options: Adults, Seniors and/or Juniors.

Gender – Select one of two options: Male or Female.

Percentage – These options determine the percentage of Handicap allowance. Select one of four options: 100%, 95%, 90% or 80%.

Click the **Apply** button, after selecting the options above.

Click the Set As Default button, to display the selected options each time this dialog is opened.

The **Last Revision** box, below the handicap data, is the date and time of the last revision. This dialog lists the members in order of Handicap Factors, when it first appears. Click **Name** on the handicap data title to display the members in alphabetical order and **Factor** to display in order of Handicap Factors.

The values above the tee boxes are the slope ratings.

If you want to calculate and display Handicaps from a different slope rating:

- 1. Click the Select Slope Rating... button.
- 2. Type the Slope Rating and press the Enter key from the keyboard or click the Calculate button.

Calculate and Display New Handicaps	×
Slope Rating: 129	
<u>C</u> alculate Canc	el
Ready	

Handicap Factors, Handicaps with New Slope Rating											
<u>F</u> ile											
Handid	cap Diata	Table:		125							
Print	Rank	Name	Factor			-T (T					
No	1	Spinks, Norman	6.4	7		Type of Lees					
No	2	Lornie, Tom	7.3	8		18-Hole					
No	3	McCauley, Rodney	9.6	11		O Front-Nine					
No	4	James, Martin	10.3	11		O Back-Nine					
No	5	Storie, Bob	11.6	13		E Status					
No	6	Fleury, Bert	12.9	14							
No	7	Allan, Garry	13.8	15							
No	8	Ross, Don	14.1	16		Juniors					
No	9	Chalmers, John	14.2	16							
No	10	Logie, John	14.8	16		Gender					
No	11	Douglass, Gary	15.8	17		Male					
No	12	Potter, John	16.1	18		O Female					
No	13	Mattie, Francis	16.7	18							
No	14	Walker, Ray	18.2	20		Percentage					
No	15	Tennant, Don	18.7	21		100%					
No	16	Miller, Floyd	19.5	22		0 95%					
No	17	Taylor, Morley	19.9	22		O 90%					
No	18	Lee, John	20.8	23		0 80%					
No	19	Gilks, George	21.1	23							
No	20	Culpeper, Les	21.2	23	-						
Last I	Last Revision: January 25, 2005 at 11:42 AM										
Return to Home Course Handicaps											
Read	y										

The current displayed information can be printed to a printer or other drive.



5.1.1 Menu Items

File			
Save As,			
Save As (CSV) file			
Print 🕨	All		
	Table Selection		
EXIC	Select Members		

5.1.1.1 Save as (CSV) file...

To save Handicap data as a CSV file:

- 1. Click File|Save as (CSV) file... from the menu bar.
- 2. Select file name and location.

5.1.1.2 Print All

To print all Handicap data from table, click **File|Printer|All** from the menu bar.

5.1.1.3 Print by Table Selection

To select names from the table:

- 1. Click each name. Once selected, "Yes" will be displayed in the **Print** column. Only the rows in the **Print** column displaying "Yes" will be printed.
- 2. Click File|Printer|Table Selection from the menu bar.

5.1.1.4 Print by Select Members

To select names from the table using the **Select Members** dialog, click **File|Printer|Select Members...** from the menu bar.

The **Select Members** dialog may not appear exactly as shown. Select names from the list box on the left and click the **Print** button.

Print Handicap Factors and Handicaps	s to Default Printer	×
Type Name or Select from list:		
<u></u>	Print Factors and Handicaps for	
MacDougall, Rod MacKenzie, David MacLellan, Alan MacRae, Mark Mahaffy, Christian Mahaffy, Philippe Marcil, Robert Marrs, John Martin, Jason* May, Ken* McCauley, Rodney McCormick, Jason McIvor, Charles McLaren, Rob McMahon, Kevin* McVey, Chris* Meilleur, Lindsay	All >>	1
Milks, Brandon		
Ready		



6. SYSTEM MANAGER

The **System Manager** application is the most important part of the **Handicap Creator 2011** application and controls how **Handicap Creator 2011** and other Golfsoft Software products work. The scope of the **System Manager** application is to complex to cover in this manual. See the <u>System Manager User</u> <u>Manual</u>.

To access the **System Manager** application from **Handicap Creator 2011**, press the **F8** key from the keyboard or click the **System Manager** button.





7.

OTHER GOLFSOFT SOFTWARE APPLICATIONS

Tee Sheets		
9-Hole Stroke Play		
18-Hole Stroke Play		
36-Hole Stroke Play		
Scramble		
Best Ball		
Alternate Shot		
Tri-Tees		
Friday Stableford		
Thursday Stableford		
Men's Night		
Ladies Day		
Qualify		
Yellow Ball		
Ringer Board		
Singles Match Play		
Doubles Match Play		

Other Golfsoft Software applications, such as: 18-Hole Stroke Play, Scramble, Friday Stableford, and any special applications to manage your golf club events.

Most applications will display an introduction Start Up window, similar to the window shown below.

Start Up 🔀				
System Manager Access				
Sign Up				
Remove				
Print Scorecards				
Add Scores				
Name of Event				
18-Hole Stroke Play to Cancel				
Click any button.				



8. EXIT

To exit Handicap Creator 2011, click the Exit button.



If Handicap Creator 2011 is password protected, a valid password will be required to exit the **Handicap Creator 2011** application. See *Selecting Password Protection* in <u>System Manager User Manual</u>.



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10. PRINT SAMPLES

The print samples are not actual size.

Male

Gender:

10.1 Handicap Factors and Handicaps

Deep River Golf Club (1972) Inc.

Handicap Factors and Handicaps for 18 Holes as of October 13, 2006 at 10:19 AM

Handicap Allowance: 100%

Statu	s: Adults, Seniors						
			Slope=142	Slope=138	Slope=133	Slope=118	Slope=109
#	Name	HF	Gold	Blue	White	Green	Red
1	Miller, Brady*	0.0M	0	0	0	0	0
2	Bell, Paul	4.8	6	6	6	5	5
З	Linton, Randy	4.8	6	6	6	5	5
4	Henson, Sean*	5.4	7	7	6	6	5
5	Spinks, Norman	6.0	8	7	7	6	6
6	Verdun, Toban	6.2	8	8	7	6	6
7	Roche, Tom	6.4	8	8	8	7	6
8	Holland, Ted	6.6	8	8	8	7	6
9	Grozelle, Ron	7.4	9	9	9	8	7
12	Miller, David	7.8	10	10	9	8	8
13	Jay, Paul	7.8	10	10	9	8	8
14	Senohrabek, Eric	8.0	10	10	9	8	8
15	Lornie, Tom	8.1	10	10	10	8	8
16	McCauley, Lloyd	8.2	10	10	10	9	8
17	Chisholm, Martin	8.5	11	10	10	9	8
18	James, Malcolm	8.5	11	10	10	9	8
19	Gasmann, Mallory*	8.7	11	11	10	9	8
20	Slattery, Ryan*	9.0	11	11	11	9	9
22	Hitchcock, Ray	9.7M	12	12	11	10	9
23	James, Martin	9.8	12	12	12	10	9
24	Cooney, Stephen*	10.0	13	12	12	10	10
25	Hartwig, Tim	10.1	13	12	12	11	10
26	McLaren, Rob	10.2	13	12	12	11	10
27	Fleury, Bert	10.4	13	13	12	11	10
28	McCauley, Rodney	10.5	13	13	12	11	10
30	Harvey, Paul*	10.7	13	13	13	11	10
31	Ball, Fraser	10.8	14	13	13	11	10
32	Meilleur, Sonny	10.9	14	13	13	11	11
33	Chaput, Todd	11.0	14	13	13	11	11
34	Alessio, John	11.0	14	13	13	11	11
35	Carroll, Chris*	11.1	14	14	13	12	11
36	Olfert, Jeff	11.1	14	14	13	12	11
37	Muir, Ian	11.1	14	14	13	12	11
38	Howe, Larry	11.3	14	14	13	12	11
39	Sims, Gerry	11.4	14	14	13	12	11
43	Morrison, Don	11.7	15	14	14	12	11
44	Laporte, Dieter	12.0	15	15	14	13	12